

Credit Transfer Application Form

Section 1 – Student & Visit Details

Student Name:		Student No:	
Qualification / Course:			
Assessor Name:		Date:	

Section 2 – Application and Declaration

Student:

- ☐ I wish to apply for credit transfer for the units of competency/modules listed below.
☐ I have attached original copy of certification documentation from another RTO.
☐ I declare that certification documentation supplied is legitimate, true and correct.
☐ I understand that the Assessor will verify my certification documentation for validity.

Student Signature:		Date:	
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Section 3 – Units /Modules Outcome

Unit Code	Unit Name	Assessor Only			
		Evidence supplied	Evidence Verified	Assessment Outcome	Assessor Initial
		☐	☐		
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		☐	☐		
		☐	☐		
		☐	☐		
		☐	☐		
		☐	☐		
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Section 4 – Assessor Judgment and Declaration

- ☐ I declare that if have verified certification documentation supplied is legitimate, true and correct.

Assessor Signature:		Date:	
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Admin Use Only

SMS Updated:	☐ Yes	☐ No	Date:	/ /	Name / Initial:	
Student file updated:	☐ Yes	☐ No	Date:	/ /	Name / Initial:	